

Order form: Services membership

Mail to: ChalkPort Pty Ltd, PO Box 702, Everton Park QLD 4053. **OR** **Fax to:** (07) 3356 1199

<p>The subscription fee below covers the managed service for three software applications on the basic data plan:</p>	
<p>1. QMS Online technology Holds any quality, compliance and other organisational documents (content sold separately – see below)</p>	
<p>2. Online Learning Centre Learning management system - unlimited number of users and unlimited number of units. Includes Learningbytes as they become available.</p>	
<p>3. Smarter Data Pro Survey engine with full functionality designed for the Australian training industry</p>	
<p>AND: 20% discount on these items from ChalkPort: Workshops - Consultancy - Customisation</p>	
<p>ChalkPort managed service responsibilities and basic data plan: The software applications will be hosted on a shared web server maintained by ChalkPort, subject to ChalkPort's General Terms and Conditions. ChalkPort will provide:</p>	
<p>Technical support for software</p> <ul style="list-style-type: none"> • Phone, email & ticketing • Bug fixes • Upgrades automatically installed • Server administration and faultfinding <p>Hosting and security</p> <ul style="list-style-type: none"> • 1GB upload per month • Unlimited downloads • Firewall setup & monitoring 	<p>Shared server</p> <ul style="list-style-type: none"> • 1GB disk space storage • Hardware faultfinding & support <p>Backups</p> <ul style="list-style-type: none"> • Real time redundant drives with Raid 1 • Encrypted daily backup of files and database • Off-site weekly back-up of the back-up server • Critical Restore from backup support
<p>Termination: The Client may choose not to continue with this agreement at any time after the first three months as long as ChalkPort is given 30 days notice in writing (email is sufficient).</p>	
<p><i>Membership fee is charged in advance on a continuing basis at the intervals indicated below (Includes GST). Tick one:</i></p> <p><input type="checkbox"/> \$3,960 annually (<i>Choose one: <input type="checkbox"/> Invoice me annually <input type="checkbox"/> Debit my account annually – complete direct debit form</i>)</p> <p><input type="checkbox"/> \$990 quarterly (<i>Complete direct debit form</i>)</p> <p><input type="checkbox"/> \$330 monthly (<i>Complete direct debit form</i>)</p>	
<p>Quality Management System materials: ChalkPort's Quality Management System is available already pre-loaded inside QMS Online. The once-off fee covers: Full set of procedures and documents 'Getting ready for deployment' Guide RTO staff online quality system induction 'Getting ready for audit' Guide Updates to materials</p> <p><input type="checkbox"/> Also invoice me for \$2,750 (inc GST) to cover ChalkPort's Quality Management System materials</p>	

Name of organisation	
Address of organisation	
ABN	
Contact name	
Contact's email	
Contact's telephone	
If the person named above is NOT going to be the day-to-day administrator, please supply details:	
Name of administrator	
Administrator email	

I accept the above conditions on behalf of the organisation:

.....
 Name of person (please print) Signature Date

Please allow up to 5 working days for processing.

Direct Debit Request (DDR) – Services membership

1. Nominate payment amount

- Monthly @ \$330
- Quarterly @ \$990
- Annually @ \$3,960

2. Choose credit card or bank account: [Please print]

- I request that ChalkPort Pty Ltd arrange for funds to be debited from my nominated **credit card** according to the schedule specified above until further notice:

Credit card type: Visa Mastercard

Credit card number:

Expiry date: /

Cardholder name:

Signature: Date:

- I request that ChalkPort Pty Ltd arrange for funds to be debited from my/our nominated **bank account** at the financial institution according to the schedule specified above until further notice:

Financial institution:

Branch:

Account name:

BSB number: -

Account number:

Signature: Date:

Signature: Date:

If debiting from a joint account both signatures are required.